

**CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
August 25, 2020, 7:00 p.m.**

A regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, August 25, 2020.

Members present:

Mayor David Lucas (via zoom) Councilors: Tina Tollgaard, Guy Collier and Janice Sherman (in person).

Absent: Miya Kohmetscher

Staff Attending: Bernadine Reed, City Administrator/Clerk-Treasurer

Others attending: None

Mayor Lucas called the meeting to order at 7:00 p.m.

Presentation of 2021 Budget Worksheets:

- ✓ General Fund
- ✓ Fire Department Fund
- ✓ Water Fund
- ✓ Sewer Fund

Discussion of purchasing flashing/blinking speed limit signs and discussions with MNDOT concerning traffic speeding.

Review was completed and recommended changes will be made and presented at the September meeting.

Discussion of the compensation step structure was held. Reed was instructed to modify the step structure spreadsheet for presentation at the September meeting.

COVID19 funding was discussed and estimates will be reviewed at the September council meeting.

The personnel committee recommended offering the City Clerk/Treasurer position to Kathryn Lake. Motion by Councilor Collier, seconded by Councilor Tollgaard to offer the position to Kathryn Lake at a starting wage of \$15.15/hour, a 90-day probation period and a starting date of September 3, 2020.

Motion by Councilor Collier, seconded by Councilor Sherman and carried unanimously to approve Reed's payout of accumulated leave in the amount of \$9,578.80 (440 hours).

Motion by Councilor Sherman seconded by Councilor Collier and carried unanimously to adjourn at 8:10 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer