

**CITY OF KETTLE RIVER  
CITY COUNCIL MINUTES  
October 13, 2020, 7:00 p.m.**

A regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, October 13, 2020.

Members present:

Mayor David Lucas

Councilors: Tina Tollgaard, Guy Collier, and Janice Sherman.

Absent: Miya Kohmetscher

Staff Attending: Kathryn Lake, City Administrator/Clerk-Treasurer, David Isaacson, Utilities Superintendent

Others attending: Kevin Peura

Mayor Lucas called the meeting to order at 7:00 p.

Motion by Councilor Collier seconded by Councilor Tollgaard and carried unanimously to approve the following consent agenda items:

- Minutes September 8, 2020 regular council meeting with correction of COVID instead of COVIS.
- Claims (6035-6069=\$18,257.49)
- Cash control statement, receipt, and disbursement registers.

Administration Department report submitted by Kathryn Lake, City Administrator/Clerk-Treasurer:

- Certified the COVID funds to the city.
- Regular daily, weekly and monthly work completed.
- Letters sent out for the Kasden properties and Alberg property.
- Letter to Morales to keep the dogs contained the last two days of the month for the Utility worker to get an actual meter reading.
- Canvassing for the elections needs to take place either November 12<sup>th</sup> or 13<sup>th</sup>.
- The new recycle center opens on October 15, 2020. The county will be putting the old sheds out for bids in November.
- A citizen complaint and Rob Tschida talked with the individual.
- Check into why the savings account was created.
- Delinquent water and sewer accounts, letters were sent out on October 1, 2020. Put out the door hangers to have paid by noon on Thursday
- Council members request for arrears report every month.

Motion by Councilor Tollgaard and seconded by Councilor Sherman and unanimously carried to move the next meeting to November 17, 2020 at 7:00 PM.

Motion by Councilor Tollgaard and seconded by Councilor Sherman and unanimously carried to put door hangers on the 90-day delinquent water and sewer bills on Wednesday to be paid by noon on Thursday or their water will be shut off.

**CITY OF KETTLE RIVER  
CITY COUNCIL MINUTES  
October 13, 2020, 7:00 p.m.**

**Building:**

- Water pumped from water plant during month of August, totaled 175,500 gallons.
- Completed the online Fluoride report.
- Working on monthly waste
- Kevin finished the road to the new brush and compost piles; he included a parking area on the river side for kayakers for the same price. Signs were put up last week and people are using it.
- Discharging secondary pond.
- Waiting on paperwork from NC3 and Mlaskoch for bulk water.
- Plan to flush hydrants on October 20<sup>th</sup> or 22<sup>nd</sup>.
- Discussion about getting a back up generator for the water treatment plant last spring before the COVID started, Willow River said they would hold it for city until this fall. The WHP program was going to revise the work plan and possibly qualify for a grant to purchase it, but with COVID they are unable to work in the offices so, the availability getting a grant isn't available until March 2021. Checking to see if they still deliver it this fall and pay for it in the spring.
- Put up the new Welcome to Kettle River sign with Councilor Collier's help. It has 2-foot edges on each side consider having a few more small signs made to put in those areas to further support what the community has to offer.
- Will put the signage up for the 22 acres for sale.
- Discussion on snow plowing and where to put the snow.

Discussion on the amount that is available at this time for a tractor which is \$21,500. Discussion on what the city tractor would be used for. Dave will check on different options.

**Fire Department Report submitted by Kyle Riel. Fire Chief**

- Two Fire calls and eight First Responder calls in September. So far this month there have been zero fire calls and one first responder call.

**Committees**

- Councilor Collier talked with Jeff Dotseth and Rick Lewis on the properties the city has for sale. Jeff's thoughts are that it would be a conflict of interest for him because he is on planning and zoning. Rick Lewis would be willing to list the properties and charge \$2,500 per property. City would be responsible for closing costs which should be under \$1,000.
- Restrictions as to what each property can be used for is attached to property.

**CITY OF KETTLE RIVER**  
**CITY COUNCIL MINUTES**  
October 13, 2020, 7:00 p.m.

Motion by Councilor Tollgaard, seconded by Councilor Sherman and carried unanimously to approve to list the land for sale by the city at market value until the city can discuss with a realtor.

Discussion to have Rick Lewis attend the next meeting to discuss the sale of city properties.

Motion by Councilor Tollgaard and seconded by Councilor Sherman and carries unanimously to approve the acceptance of check for \$25 from Betty Lehet for the Centennial Committee.

Motion made by Councilor Tollgaard and seconded by Councilor Collier and unanimously carries to approve the authorization of not waving the monetary limits on municipal tort liability.

Motion made by Councilor Collier and seconded by Sherman , and unanimously carried to approve the authorization of the regular premium option for LMC insurance.

Motion made by Councilor Sherman and seconded by Councilor Collier and carries unanimously approve the application for the International Institute for Municipal Clerks with a fee of \$170.00.

Motion made by Councilor Tollgaard, seconded by Councilor Collier to accept Tricia Riel as the EMR Captain.

Thank you to Kevin Peura for putting in the parking lot for kayakers at the new dumping area.

Send Bernadine a letter or card thanking her for her service with the city.

Send letter to Deborah Kaspari about the camper, pallets, fuel tanks, and truck parked on the street for several days.

Discussion on the progress of Mr. Kasden and Ms. Kaspari clean-up of their properties.

Motion by Councilor Collier seconded by Councilor Tollgaard and carried unanimously to adjourn at 8:43 p.m.

Submitted by,

Kathryn Lake  
City Administrator/Clerk/Treasurer