

**CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
May 12, 2020**

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, May 12, 2020.

Members present:

Mayor Lucas,

Councilors: Guy Collier, Tina Tollgaard, Kyle Riel and Miya Kohmetscher.

Absent: None

Staff Attending: David Isaacson, Utilities Superintendent and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: Monique Doward

Mayor Lucas called the meeting to order at 7:00 p.m.

Motion by Councilor Kohmetscher seconded by Councilor Collier and carried unanimously to approve the following consent agenda items:

- Minutes, April 14, 2020 regular council meeting;
- Claims (5940-5958 - \$6,013.09);
- Accounts payable - \$24,828.96
- Cash control statement, receipt, and disbursement registers;

Guests:

- Monique Doward attended the meeting to request permission for chickens. Her request was for sixteen chickens. Following discussion, motion by Councilor Collier, seconded by Councilor Kohmetscher and carried unanimously to approve the request of sixteen chickens, proper disposal of waste and no roosters, request will be reviewed if complaints are received.

Administration Department report submitted by Bernadine Reed, City Administrator/Clerk-Treasurer:

- Completed notification requirements for cancelled Board of Review meeting;
- Submitted 2019 audit to USDA;
- Submitted a 50/50 grant application to MN DNR for fire department;
- Research was completed concerning refinancing of City loan obligations, per Jessica Green, Northland Financial, there is not a benefit to refinancing at this time;
- Discussion of burnt garage and clean-up of the property;
- Discussion of audit and fund balances;
- Discussion of hazardous building (3935 Cedar Street);
- Regular daily, weekly and monthly work;

Utilities Department report submitted by David Isaacson, Utilities Superintendent.

- CIP crew will not be available for the planned June date, availability is unknown at this time;
- Spring ordinance violation inspections were completed, and letters will be sent out soon, list was provided to the Council;
- Discussion about plowing and seeding of city property east of the ballfield;
- Hydrant flushing is scheduled;
- Discharging at the ponds;
- Discussion of moving the compost/burn pile to the pond area, one estimate was presented to build a road access;
- The computer at the water treatment plant has been repaired, quotes for updating will be obtained;
- The waterline break by the Holy Trinity Church has been repaired and a meter installed.

Fire Department report submitted by Kyle Riel, Fire Chief.

- Seven fire runs and six medical runs in April and one each so far in May;
- Siren is not working again. Isaacson will check with County and Reed will bring the public alert information to the June meeting again;
- Discussion of the need to burn the compost pile;
- Training meetings are not being held during the stay at home order;
- Mayor Lucas stated that the Mud Bog event may be held in August and if held does the Fire Relief Association want to hold a steak fry, Riel stated that he would contact the membership if there is an interest.

City Council:

- Mayor Lucas proposed opening the City Office and public restrooms with a notice that the restrooms are not being disinfected if the “Stay at Home” order is lifted on May 18th and operations remain the same if the order is extended;
- Mayor Lucas requested the formation of a centennial committee to plan a celebration for 2021. Following discussion, Mayor Lucas and Councilor Kohmetscher will serve as Council representatives and form a planning committee;
- Mayor Lucas recommended that all residents plant a garden.

Committees:

Councilor Collier gave an update from the Planning and Zoning Commission;

- Contact has been made with Mark Wester, MN DNR concerning canoe access to the Kettle River;
- Discussion was held about the loss the Carlton County Transportation local shop and the affect on property owners of loss of service. Councilor Collier will contact local township representatives and Carlton County Commissioners concerning the issue.

Correspondence:

- A resignation letter was received from John Peura resigning from his position as an EMR. Motion by Councilor Collier, seconded by Councilor Tollgaard and carried unanimously to accept his resignation with a thank you for his service. Fire Chief Riel will send a thank you letter to Mr. Peura.

Motion by Councilor Collier seconded by Councilor Riel and carried unanimously to adjourn at 8:30 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer