

**CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
July 14, 2020, 7:00 p.m.**

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, July 14, 2020.

Members present:

Mayor Lucas, Councilors: Tina Tollgaard, Guy Collier and Kyle Riel.

Absent: Miya Kohmetscher

Staff Attending: David Isaacson, Utilities Superintendent, Bernadine Reed, City Administrator/Clerk-Treasurer and Robert Tschida, Building Inspector.

Others attending: Kevin Peura.

Mayor Lucas called the meeting to order at 7:00 p.m.

Motion by Councilor Collier seconded by Councilor Tollgaard and carried unanimously to approve the following consent agenda items:

- Minutes, June 9, 2020 regular council meeting;
- Claims (5974 – 5994 - \$5,643.70);
- Accounts payable - \$12,141.47;
- Cash control statement, receipt, and disbursement registers;

Administration Department report submitted by Bernadine Reed, City Administrator/Clerk-Treasurer:

- Attended election judge training;
- Started 2021 budget work;
- Regular daily, weekly and monthly work;

Utilities Department report submitted by David Isaacson, Utilities Superintendent.

- Required samples have been submitted;
- Sludge testing of the ponds will be done when the conditions at the ponds are conducive;
- CIP will be contacted to see if they are doing projects at this time;
- Vandalism was done at the rest area park and ballfield park; information of type was presented to the Council;
- Discussion of the appliances in the open at 3952 Main Street, the owner has been contacted several times to remove the items. Following discussion, motion by Councilor Tollgaard, seconded by Councilor Collier declaring the appliances an imminent danger to the public and ordering the immediate removal of the appliances, citing safety of the public. Staff was instructed to provide notification to owner and arrange removal.

- Discussion of lawns not being mowed. Motion by Councilor Collier, seconded by Councilor Riel and carried unanimously to mow the lawns in noncompliance and certify the cost to taxes.
- Discussion of tires removed from city pickup, Mayor Lucas will place an ad on the City Facebook page to sell the tires, Isaacson will provide the information for the ad.

Fire Department report submitted by Kyle Riel, Fire Chief.

- Five fire runs and three medical runs in June and two fire runs and one medical run to date in July;
- One member has become Firefighter I certified, and one member has become EMR certified.
- Mayor Lucas asked if the Relief Association was hosting a steak fry, Riel will contact the organization;
- Central Lake College will be providing on-site training.

Building Department:

- An updated list of ordinance violations was submitted to the Council;
- While formal building permits have not been submitted, inquiries have been made for construction of two new homes.

Committees:

Councilor Collier gave an update from the Planning and Zoning Commission;

- Ongoing work on a canoe access to the Kettle River;
- Paperwork is being organized concerning city properties for sale.
- Research is being done concerning using property for a farmer's market.

City Council:

- Discussion of need to remove current burn pile and relocation, Tabled for information;
- Discussion of repairs to playground equipment, possible volunteer day of August 27th, 28th and 29th. Isaacson was instructed to create a material list for the repairs;
- Request to research Valley Printing as possible shipping source for testing samples;
- Mayor Lucas was contacted for a request to reserve the pavilion at the ballpark, current policy of not taking reservations will continue. Mayor Lucas will contact the requesting party with the information.
- Scheduled a budget meeting for Tuesday, August 25, 2020 @ 7:00 p.m.

Correspondence:

- Acknowledgement of correspondence from the Carlton County Engineer concerning the Carlton County Transportation garage within the City;
- Acknowledgement of correspondence from the Carlton County Sheriff's Department concerning the updating of the Multi-Hazard Mitigation Plan.

- Acknowledgement of correspondence from the League of MN Cities stating that membership dues will not be increased this year due to COVID19.

New Business:

- Motion by Councilor Collier, seconded by Councilor Tollgaard and carried unanimously to approve a six-month leave of absence request from Jordan Grimm, Fire Department;
- Motion by Councilor Collier, seconded by Councilor Tollgaard and carried unanimously to accept the resignation of Kyle Riel from the City Council effective following adjournment of this meeting, declare a vacancy, accept letters of interest to fill the vacancy until the end of the year and to place the vacancy on the November 3, 2020 general election ballot.
- Motion by Councilor Tollgaard, seconded by Councilor Collier and carried unanimously to accept the resignation of Bernadine Reed, effective August 31, 2020, approve the job description, and advertise for the position;
- Mayor Lucas requested that Isaacson obtain a quote for the water tower riser pipe;
- Kevin Peura attended the meeting to inquire into purchase of city property, following discussion a closed special meeting was scheduled for Tuesday, July 21, 2020 at 7:00 pm for land sale consideration;
- Mayor Lucas presented information from Lake Country Power concerning the installation of new electric meters;
- Mayor Lucas informed the Council that he is working with representatives from Lake Country Power and Great River Energy concerning a solar panel project, he will update the Council as information is available.

Motion by Councilor Collier seconded by Councilor Riel and carried unanimously to adjourn at 8:50 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer