

**CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
June 11, 2019**

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, June 11, 2019.

Members present: Kyle Riel, Guy Collier, Miya Kohmetscher and David Lucas

Absent: Tina Tollgaard.

Staff Attending: David Isaacson, Utilities Superintendent, Robert Tschida, Building Inspector and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: John Peura, Marcia Sarvela, Todd Lawrence and Todd Morgan.

Mayor Lucas called the meeting to order at 7:00 p.m.

Todd Morgan attended the meeting to inquire into purchasing property from the City. He discussed his planned development for the property, all present were given an opportunity to ask questions. Mr. Morgan left the meeting at 7:20 p.m.

Motion by Kohmetscher seconded by Collier and carried unanimously to approve the following consent agenda items

- Minutes of May 14, 2019 regular council meeting
- Claims (5699 – 5722 - \$9,597.88);
- Accounts payable, \$15,508.50;
- Cash control statement, receipt and disbursement registers;

Administration Department report submitted by Bernadine Reed, City Clerk/Treasurer:

- Working on obtaining sublease for desired location of recycling shed;
- Attended MCFOA training on May 17th;
- Completed respectful workplace training;
- Regular daily, weekly and monthly work;

Utilities Department report submitted by David Isaacson, Utilities Superintendent.

- Hydrants were flushed and inspections completed;
- One quote for blacktop repair was presented, a second quote was requested;
- Discharging of the ponds will begin soon;
- An energy audit of the water treatment facility is being completed by MN Rural Water; results will be submitted when received;
- Completed Consumer Confidence Report requirements;
- Requested a date from CIP for painting at the rest area and crosswalks;
- Regular daily, weekly and monthly work;

Building and Zoning Department report submitted by Robert Tschida.

- The Council was presented with the results of the recent ordinance compliance inspection. Letters on non-compliance will be sent soon.

Fire Department report submitted by Kyle Riel, Fire Chief.

- Three fire call and four EMR calls;
- Maintenance and testing of air tanks have been completed;
- Recruitment is on-going.

City Council:

- Discussion was held concerning on-going ordinance violations and condition of the property at 3935 Cedar Street. Motion by Collier, seconded by Riel and carried unanimously to contact the City Attorney and Commercial Building Inspector to begin the hazardous building enforcement process.

Planning and Zoning Commission:

- Todd Lawrence requested re-zoning of a City parcel, the re-zoning process will be researched and brought to the next meeting;
- Discussion of the sale of city property and conditions of one-year development included in the sale;
- Development leads are on-going;

Unfinished Business:

- Surveyor quote: tabled;
- FD policy: tabled;
- Location request for recycling center. Contact was made with the Post Office to allow the structure, but a reply has not been received. Discussion was held about an alternate site and the Cedar Street site was approved as the alternate site; contact will be made with Carlton County.
- Sale of city lots. Motion by Collier, seconded by Riel and carried unanimously to contact the City Attorney for restriction language allowed for property sales. Discussion was held concerning rezoning, process and advertising of selling the property, decisions will be made at the July meeting following attorney recommendations and the July planning and zoning meeting recommendations.
- Quote for updating of signs. Motion by Kohmetscher, seconded by Riel and carried unanimously to accept the quote for updating the “Welcome to Kettle River” sign south of town, excluding the lot for sale portion of the quote.
- Fireworks discussion. Motion by Collier, seconded by Kohmetscher and carried unanimously to authorize the purchase of insurance and payment of fireworks and accept reimbursement of costs from the Ma & Pa Kettle Days Committee.

New Business:

- Collier moved the adoption of resolution #2019-02, a resolution acknowledging an application from Northern Pine Riders Snowmobile Club to conduct off-site lawful gambling, Riel seconded, and the resolution carried unanimously.
- A quote was submitted for tile and grout cleaning at the rest area bathrooms. Motion by Collier, seconded by Riel and carried unanimously to approve the quote.
- A quote was received for repair to Second Avenue North and Maple Street. Tabled to obtain a second quote.

Motion by Collier seconded by Riel and carried unanimously to adjourn the regular meeting at 9:05 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer