

**CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
July 9, 2019**

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, July 9, 2019.

Members present: David Lucas, Tina Tollgaard and Kyle Riel.

Absent: Miya Kohmetscher and Guy Collier

Staff Attending: David Isaacson, Utilities Superintendent, Robert Tschida, Building Inspector and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: John Peura, Todd Lawrence and Jeff Dotseth.

Mayor Lucas called the meeting to order at 7:00 p.m.

Motion by Tollgaard, seconded by Riel and carried unanimously to approve the following consent agenda items

- Minutes of June 11, 2019 regular council meeting
- Claims (5723 – 5738) \$7,266.32;
- Accounts payable - \$22,576.33;
- Cash control statement, receipt and disbursement registers;

Administration Department report submitted by Bernadine Reed, City Clerk/Treasurer:

- Working on obtaining sublease for desired location of recycling shed;
- Competed and submitted fireworks application for insurance, processed purchase and reimbursement paperwork;
- Regular daily, weekly and monthly work;

Utilities Department report submitted by David Isaacson, Utilities Superintendent.

- Contacted Maguire Iron to arrange water tower inspection;
- Received and submitted to Council two quotes for street repair;
- Completed required monthly water and sewer reports;
- Received and submitted to Council MN Rural Water energy audit results;
- Awaiting MNDOT response for crosswalk stencils;
- The 2018 Consumer Confidence Report is available on the City website and in the City Office;
- Received a complaint of rats from a residence on Cedar Street;
- Regular daily, weekly and monthly work;

Two quotes were received for street paving: Ulland Brothers - \$39,250.00 and Kiminski Paving - \$26,360.00. Motion by Riel, seconded by Tollgaard and carried unanimously to approve Kiminski Paving estimate for repair to Maple Street and 2nd Ave North.

Discussion of rest area bathrooms. Cleaning and painting of the interior of the building will be completed.

Building and Zoning Department report submitted by Robert Tschida.

- An inspection of compliance letters and follow-up letters will be done.
- Suggestion from Lucas that Council representatives contact residents that are in violation to inquire about achieving compliance. Lucas and Tollgaard will arrange a date and time.

City Council:

- Tollgaard suggested that remodeling and an addition to the City Office and Community Center be discussed during the budget meeting;
- Lucas informed the Council that volunteers will be painting the park pavilion, working on a mural by the basketball court and researching new playground equipment.

Planning and Zoning Commission:

- Todd Lawrence, Planning and Zoning Commission, informed the Council that Carlton County Disposal completed a no-cost debris clean-up near the trail. The Planning Commission sent a thank you.
- The next Planning and Zoning Commission meeting will be held July 10th at 9:00 a.m.

Fire Department report submitted by Kyle Riel, Fire Chief.

- Submittal of reports to Council for training and response of members;
- Requested to contract with Emergency Apparatus and Maintenance for fire truck maintenance;
- Recruitment is on-going.

Motion by Tollgaard, seconded by Riel and carried unanimously to approve contracting with Emergency Apparatus and Maintenance for truck maintenance.

Motion by Tollgaard, seconded by Riel and carried unanimously to approve the swimming pool filling application as submitted.

Unfinished Business:

- Surveyor quote: tabled;
- Location request for recycling center. Awaiting Post Office response;
- Sale of city lots. Discussion of sale of lots, motion by Riel, seconded by Tollgaard and carried unanimously to advertise for one month that the City has commercial development lots for sale in the Evergreen, Northland Shopper, Pine Knot and Star Gazette.

Correspondence:

- Acknowledgement of thank you from Barnum Post Prom;

- Acknowledgement of MN Department of Health correspondence.

New Business:

- Discussion of budget meeting date and time. Tentative dates established are August 20th or August 22nd at 6:00 or 6:30 p.m.
- Motion by Tollgaard, seconded by Riel and carried to accept the donation of a picture of Finland from Ken Kangas to be placed in the community center;
- Discussion of the MN Rural Water energy audit. Motion by Riel, seconded by Tollgaard and carried unanimously to approve the recommendation of lighting changes in the water treatment plant. Other recommended changes will be discussed at the budget meeting;
- Motion by Riel, seconded by Tollgaard and carried unanimously to approve the trapping of rats at a fee of \$25.00 per animal not to exceed \$750.00.

Motion by Riel seconded by Tollgaard and carried unanimously to adjourn the regular meeting at 8:40 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer