

CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
August 13, 2019

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, August 13, 2019.

Members present: Miya Kohmetscher, Guy Collier, Tina Tollgaard, Kyle Riel and David Lucas,

Absent: None

Staff Attending: David Isaacson, Utilities Superintendent and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: John Peura and Todd Lawrence

Mayor Lucas called the meeting to order at 7:00 p.m.

Motion by Collier, seconded by Kohmetscher and carried unanimously to approve the following consent agenda items

- Minutes of July 9, 2019 regular council meeting
- Claims (5740 – 5769) \$8,351.60;
- Accounts payable – 18,134.64
- Cash control statement, receipt and disbursement registers;

Administration Department report submitted by Bernadine Reed, City Clerk/Treasurer:

- Still awaiting a reply from post office concerning a sublease for desired location of recycling shed;
- Shopping and set-up for National Night Out Event;
- Started 2020 budget;
- Regular daily, weekly and monthly work;

Utilities Department report submitted by David Isaacson, Utilities Superintendent.

- Presentation of water tower inspection report;
- Water tower anti-climb material installed on legs of water tower;
- Working on locating stencils for crosswalk painting;
- Will obtain two quotes for window replacement in Legion building;
- Little library has been installed;
- Regular daily, weekly and monthly work;

Mayor Lucas stated he met with a volunteer to paint the mural by the basketball courts. Lucas informed the Council that he is organizing information for a grant application to update the playground and rest area.

Discussion of rest area bathrooms. Motion by Tollgaard, seconded by Riel to purchase automatic air fresheners for the rest area bathrooms.

Fire Department report submitted by Kyle Riel, Fire Chief.

- Submittal of reports to Council for training and response of members;
- Inspections and repairs are being done to the trucks;
- The Relief Association will complete steak fry clean-up soon;
- Recruitment is on-going.

Planning and Zoning Commission:

- Todd Lawrence, Planning and Zoning Commission, informed the Council about the Planning and Zoning Commission July 10th meeting. The committee would like grant funding for economic development researched and there is still an interest in purchase of city property.

Unfinished Business:

- Location request for recycling center. Tabled
- Sale of city lots. Tabled.

Correspondence:

- Acknowledgement of ARDC 2020 Tax levy information;

New Business:

- Budget meeting is scheduled for August 22nd at 6:00 p.m.
- Presentation of employees that have completed the respectful workplace training. Discussion of disciplinary action for non-completion of training. Tabled
- Presentation of officials and staff contact directory.
- Discussion of speeding issues and solutions, tabled.
- Tollgaard moved the adoption of Resolution #2019-03, a resolution ordering the repair or removal of hazardous conditions located at 3935 Cedar Street, seconded by Collier and resolution carried unanimously.

Motion by Collier seconded by Riel and carried unanimously to adjourn the regular meeting at 8:30 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer