

**CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
July 10, 2018**

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, July 10, 2018.

Members present: Kris Miller, George Klaskin, David Lucas and Tina Tollgaard.

Absent: None

Staff Attending: David Isaacson, Utilities Superintendent, Kyle Riel, Fire Chief, Robert Tschida, Building Inspector and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: Marcia Sarvela, Todd Lawrence, Chet Morgan and Jeff Dotseth.

Klaskin called the meeting to order at 7:00 p.m.

Klaskin removed meeting minutes approval from the consent agenda. Motion by Tollgaard, seconded by Lucas to approve the consent agenda.

- Claims (5435-5445)- \$4,288.65;
- Accounts payable - \$20,787.41;

Motion by Lucas, seconded by Tollgaard to approve May 30, 2018 and June 19, 2018 meeting minutes. Roll call vote: Lucas – Aye, Tollgaard – Aye, Miller-Aye, Klaskin – Nay. Motion carried.

Administration Department report submitted by Bernadine Reed, City Clerk/Treasurer:

- Regular daily, weekly and monthly work;
- Meeting minutes, agendas, payroll, financial reports, bank reconciliation, customers, correspondence, election and budget work;
- Submitted OSHA grant application for water tower project;
- Notified MSA and Northland Securities to proceed with project.

Utilities Department Report by David Isaacson, Utilities Superintendent.

- Daily work, including but not limited to readings at water plant, lift station and wastewater ponds;
- Bacti, fluoride and nitrate samples were collected;
- Completion of monthly fluoride report;
- Monthly wastewater report;
- Contact was made with Maguire Iron to move the 2018 scheduled cleaning to 2019;
- Awaiting a quote from Minnesota Pump Works for installation of MPCA required additional hour meter;
- Completing required paperwork for disposal of permanganate;
- Sprayed for weeds and filled pot holes;
- Continued work on former Legion Building;

Fire Department report submitted by Kyle Riel, Fire Chief.

- Four fire and five medical response calls;
- Joint training was held with Moose Lake on June 20th, very good training session;
- Recruitment is ongoing;
- Discussion of desire to have new members take an oath at the City Council meeting;
- Cleaning fire hall in preparation of upcoming events;
- Discussion of emergency siren triggering, reason unknown and will be researched;
- Request to offer membership to the fire department to Jon Lingle. Klaskin stated request will be added to new business.

Building Department report submitted by Robert Tschida, Building Official.

- Nothing to report

Committees:

Personnel committee:

- Tollgaard asked about the personnel committee investigation. Discussion followed, Klaskin stated that from his review of the complaint that it was a he said/she said complaint and that no evidence was provided to support the allegations. Lucas inquired about the statements made to the public and testimony of those individuals. Discussion of inappropriate behavior, the investigation and prior meeting was held. Klaskin stated that the City Attorney called him and that the City needs to do due diligence about the complaint and that Klaskin inquired into what authority the Council has over other elected officials. Lucas stated that this subject was previously discussed. Motion by Lucas, seconded by Miller that the investigation is completed per the evidence provided by the personnel committee. Klaskin stated that this is a kangaroo court. Roll Call vote: Lucas – Aye, Tollgaard – Aye, Miller – Aye, Klaskin – Nay, motion carried.

Unfinished Business:

- Carlton County Land purchase: The Planning and Zoning Commission, at a prior meeting, requested the purchase of three tax forfeit parcels from Carlton County for economic development. Staff was instructed to obtain a written price from Carlton County. The purchase price of \$1,247.95, parcel identification and cost breakdown were presented to the Council. Todd Lawrence, Planning and Zoning Chairman, presented the council with information from a developer that would be interested in one of the parcels. Miller requested clarification of this offer. Lawrence explained that it is to show there is interest in the property. Following discussion,

motion by Lucas, seconded by Miller to purchase the three parcels for the quoted price of \$1,247.95 for the purpose of economic development. Roll call vote: Lucas – Aye, Miller- Aye, Tollgaard – Aye and Klaskin – Nay, motion carried.

New Business:

- Motion by Tollgaard, seconded by Lucas and carried unanimously to hold the August Council meeting on Thursday, August 16, 2018 (moved due to primary elections on Tuesday, August 14, 2018) and to hold a budget meeting Tuesday, August 28, 2018 at 6:00 p.m.

Motion by Miller seconded by Lucas and carried unanimously to offer “conditional membership” to the fire department to Jon Lingle.

Motion by Miller seconded by Lucas and carried unanimously to adjourn at 8:17 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer