

CITY OF KETTLE RIVER
COUNCIL MEETING MINUTES
February 13, 2024

The Kettle River City Council meeting was held in the meeting room of City Hall, Tuesday, February 13, 2024, at 7 pm.

Members Present: Mayor Lucas, Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas

Members Absent: Councilor Doward

Staff Attending: Kathryn Lake, City Administrator Clerk/Treasurer; Isaac Gran, Fire Chief; Bob Kohmetscher, Utilities Department, Kassi Hall and Eric Appelwick from AUS.

Staff Absent: Jamie Dobosenski, Deputy Clerk; Rob Tschida, Building Inspector.

Other Guests: Laura Simi, Earl Nett, John Peura, Marcia Sarvela, Nevada Messina, Judy and Gary Marsyla, Kevin Peura, Ken Harju, Logan Tomczak, Ray Pender,

Mayor Lucas called the meeting to order at 7 p.m.

Pledge of Allegiance

Motion to Accept consent agenda with the addition of Nevada Messina's request to own chickens, made by Councilor Kohmetscher and seconded by Councilor Mascarenas.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries to approve the following consent agenda items:
- Minutes of the January 9, 2024, regular council meeting with the corrections of adding the claims amount under the agenda and changing Eschenbach to Mascarenas under acting Mayor.
- Claims (6910 – 6938 = \$23,248.72)
- Cash control statement, receipts, disbursement registers, and bank statements.

Administration Department: report submitted by Kathy Lake, City Administrator Clerk/Treasurer:

- Usual daily, weekly, monthly work
- Continuing end of year work
- Sending Auditor more information
- The three Ordinances that were amended have been posted in the paper and are now in effect, they still need to be codified.

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- An ad for an RFP proposal will be in the paper at the end of the month and in March. There will be a public hearing before the March meeting and Bolig will be there to run the public hearing.
- Reminder for the Board of Equalization Hearing in April on the 10th at 10 am.
- April is loss and safety control training in St Cloud. March is Kathy's regular training 19-22, and in May 8-12 is municipal clerk training.
- Either Bob or Travis can go to the loss and safety control training
- Replacement cost on furnace at Veteran's Building was \$2,940. Will discuss with Mike Tuomi about Legion helping with the cost.
- Working on a grant application for light replacement through Lake Country Power.

Utilities Department: report submitted by Kassie Hall and Eric Appelwick,

- On January 22nd, the water tower dropped below psi while flooding the ice rink, two bacteria samples were taken and came back negative.
- On January 31st, isolation valves on water filters were replaced.
- AUS is working on procedures for if or when the water tower drops below psi.
- Well 2 is on as the lag well, testing shows the wells are even so they will start alternating them.
- Filters are working well; back washing is happening every 16,000 gallons.
- Kathy will get hold of McGuire Iron to schedule water tower inspection in April or May.
- Kassie found a place to take the old permanganate, waiting on a quote.
- Filter media does not need to be replaced at this time.
- Grants for replacing household water meters, should talk to Bollig.

Fire and First Responder Department: report submitted by Isaac Gran, Fire Chief.

- 1 fire call in January
- Would like to review the year end expenditure report to get started on next year's budget.
- Mayor Lucas and Kathy will be going to the bank, they will be leaving 2 years' worth of expenditures in the checking account for the F. D. and deposit the rest into a separate savings account to accrue interest. Kathy will be checking with the state to see if they can place some of the saving's account into a CD or treasury account. Mayor Lucas will talk to the Fire Commission Board about this also.

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Committees-

Personnel Committee:

- Monthly check-in with Kathy, nothing new to report

Planning and Zoning Commission:

- Two new members are needed to fill empty seats on the planning and zoning commission.

Building Inspector: No report submitted by Rob Tschida, Building Inspector.

- absent

City Council:

- Complaints about vehicles parked in right of way on north cedar street. Mr. Kohmetscher states he does not believe a fire truck or emergency vehicle would be able to get past the property without going in the ditch. Mayor Lucas would like Chief Gran to write a letter to Mr. Kasden about the hazards his property is causing.
- Thank you to Mr. Todd Lawrence for handing out the letters about boiling water after the psi dropped in the water tower.
- Three new ordinances are being enforced, no free range on chickens, council members need to fill out an invoice to get paid, updated building code.
- If anyone has an audit book, please return it.

Correspondence:

- Letter from the Moose Lake Historical Society asking for a \$50 donation.

Motion to approve donations made by Councilor Collier and seconded by Councilor Kohmetscher.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.
- Letter from the Moose Lake Post Prom asking for a donation for the 2024 Post Prom.

Motion to approve a donation of \$25 made by Councilor Kohmetscher and seconded by Councilor Mascarenas.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.

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- Motion carries.

Unfinished Business:

- Reopening of City Office. The City Office will remain closed until a resolution to the issue can be agreed upon.
- Ms. Doward's Lawsuit against the city has been dismissed.

New Business:

- City BBQ will be held on May 4, 2024, from 11-3 pm at the Ball Field, weather permitting, or at the Legion Building. There is still money left from the Ma & Pa Committees generous donation from last year.
- Grant Funding for playground tabled until next meeting.
- Citywide emergency notification system tabled.
- Water billing, tabled.
- Ordinance violations, tabled.
- Safety and Loss Control Training April 23, 2024. \$20 per person.

Motion to send Kathy and Travis made by Councilor Kohmetscher and seconded by Councilor Collier.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.
- MCFOA Training for Kathy March 12-22, 2024. \$375 + hotel.

Motion to approve made by Councilor Collier and seconded by Councilor Kohmetscher.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.
- Municipal Clerk Training for Kathy May 8-12, 2024. \$370 + hotel. There is a \$100 grant available.

Motion to approve made by Councilor Collier and seconded by Councilor Mascarenas.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.

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- Approval for Nevada Messina to own chickens. No more than 15 hens and no roosters. No free range.

Motion to approve made by Councilor Collier and seconded by Councilor Kohmetscher.

- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.

Motion to adjourn the meeting was made by Councilor Collier and seconded by Councilor Kohmetscher.

- Ayes: Council Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.

Meeting adjourned at 8:28 pm.

The next regular City Council Meeting will be held on Tuesday, March 12, 2024, at 7 pm with a Public Hearing at 6:30 pm, in the meeting room of City Hall.

The Ma & Pa Committee will hold a meeting on Sunday, March 10, 2024, at 6 pm.

Submitted by,
Jamie Dobosenski
Deputy Clerk