

CITY OF KETTLE RIVER
COUNCIL MEETING MINUTES
May 9, 2023

The Kettle River City Council meeting was held in the meeting room of City Hall, Tuesday, May 9, 2023, at 7 pm.

Members Present: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas

Staff Attending: Jamie Dobosenski, Deputy Clerk; Jerry Peterson, Utilities Superintendent; Isaac Gran, Fire Chief.

Staff Absent: Kathy Lake, City Administrator, City Clerk/Treasurer, excused; Rob Tschida, Building Inspector.

Speaking Guests Attending: Mary Sanders, KC Peura

Guests Attending: Marcia Sarvela, Laura Simi, Gary and Judy Marsyla, Theresa Schmidt, Chad Schmidt, Mary Sanders, Ed and Pat Lund.

Mayor Lucas called the meeting to order at 7 p.m.

Pledge of Allegiance

Motion to Accept consent agenda with the following corrections: 2nd paragraph 2nd line under Planning and Zoning cand changed to can, addition of displeasure of Council reinstating Councilor Doward, made by Councilor Kohmetscher and seconded by Councilor Mascarenas. Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas. Nays: Councilor Doward. Motion carries to approve the following consent agenda items:

- Minutes of the April 13, 2023, regular council meeting
- Claims (6707- 6721 = \$13,002.23)
- Cash control statement, receipts, and disbursement registers.

Mary Sanders: Suggesting flower barrels in front of city hall should be removed because they are rotten. Shrubs on the east side of restrooms should be removed, also cedar trees. City should decide on if they will be replaced or just removed. West side shrubs are in good condition but should be pruned in the fall.

Administration Department report submitted by Jamie Dobosenski, Deputy Clerk:

- Regular Daily, Weekly, Monthly work.
- Six shut off notices sent out.
- Letters to residents whose meters were estimated over the winter will be sent out.

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Utilities Department report submitted by Jerry Peterson, Utilities Superintendent.

- 2 samples to be taken next week.
- Drinking water report for April sent in.
- Back washing 2 times weekly continues
- Waiting on the okay from PACE to start discharging ponds.
- Waiting for Kurt to have time to clean the filters and fix 3 turned hydrants.
- Reset at lift station will be replaced when the parts come in.

Fire and First Responder Department:

- March 2 - medical runs, 1 fire run- all mutual aid.
- April 1 - medical run, 4 fire runs- all mutual aid.
- Isaac will check into trying to get enough manpower to burn excess grass around town.
- The 4-wheeler is in for repairs around \$400 for regular maintenance.

City Council:

- Cameras will need to be taken down and charged or batteries replaced, before deciding if a new camera system should be purchased.

Committees-

Personnel Committee:

Planning and Zoning Commission:

- Campground is on hold until August.
- Terry O'Leary plans to start on his property this summer.
- City BBQ went great even though the weather was not good.

Building Inspector report submitted by Rob Tschida, Building Inspector.

- Absent

Correspondence:

- ISG
- Minnesota Energy will be increasing their rates. Open meetings will be held on May 15, 2023
- South Range flea market looking for vendors.
- Pay equity compliance letter.

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- Lake Country Power has several Grants and loan opportunities available for new business funding.
- Letter from Laura Simi about Councilor Doward's behavior at the last meeting
- Letter from Jerry Peterson resigning from his position, 2-week notice starting May 1, 2023, last day to be May 15, 2023.
- A motion to accept Jerry's resignation was made by Councilor Collier and seconded by Councilor Doward.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas.
- Nays: 0
- . Motion carries.
- Motion to place ad for open Utilities Manager position in multiple places made by Councilor Collier and seconded by Councilor Doward.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.

Old Business:

- Councilor Doward questioned Building Inspector Tschida's mileage payment and requested receipts and any documents supporting the payment.
- Approval of Final Audit.
- Motion to approve was made by Councilor Kohmetscher and seconded by Councilor Mascarenas.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: Councilor Doward.
- Motion carries.

New Business:

- National Night Out will be held on August 1, 2023, from 5-7:30 pm. Council members are expected to attend. Beans, buns, and hotdogs will need to be purchased for around \$150.
- Motion to approve budget for NNO made by Councilor Kohmetscher and seconded by Councilor Mascarenas.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.

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- Motion carries.
- Motion to approve budget of up to \$250 to purchase giveaways for kids attending National Night Out made by Councilor Mascarenas and seconded by Councilor Collier.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.
- Quotes: Thein Well to inspect wells 1 and 2 \$3,500 for each with a total of \$7,000 for both. Suggested to have the main well #1 inspected this year and wait to do well #2 next year when the grant is available from the State.
- Motion to approve estimate for well #1 made by Councilor Kohmetscher and seconded by Councilor Mascarenas.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.
- Motion carries.
- Councilor Collier has been working on the purchase of a generator for the city.
- KLM quote tabled until next meeting.

- Quotes for repairs on City Hall/Senior Center:
 - Kettle River Classics, LLC
Replacing 2 doors on Senior Center
Repairing Chimney
Installing Payment Box
Repairing Windows
Estimate Total: \$6,150

 - Youngberg Builders LLC
Replacement of doors and windows
Clean-up and disposal
Estimate Total: \$9,532.80

- Motion to accept Kettle River Classics bid made by Councilor Collier and seconded by Councilor Kohmetscher.
- Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Mascarenas, Mayor Lucas.
- Nays: 0.

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- Recused: Councilor Doward.
- Motion carries.
- The city will check into adopting a policy regarding employee training and certification paid for by the city will require said employee to remain working for the city for a certain length of time. The city should contact the city attorney to discuss.

Motion to adjourn the meeting was made by Councilor Collier and seconded by Councilor Doward.

Ayes: Councilor Collier, Councilor Kohmetscher, Councilor Doward, Councilor Mascarenas, Mayor Lucas.

Nays: 0.

Motion carries.

The meeting adjourned at 8:50 pm.

The next regular City Council Meeting will be held on Tuesday, June 13, 2023, at 7 pm in the meeting room of City Hall.

Submitted by,
Jamie Dobosenski
Deputy Clerk