

CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
December 11, 2018

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, December 11, 2018

Members present: David Lucas, George Klaskin, Tina Tollgaard and Kyle Riel.

Absent: None

Staff Attending: Rob Tschida, Building Inspector and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: Kevin Peura, John Peura and Trey Morgan.

Klaskin called the meeting to order at 7:00 p.m.

Motion by Riel, seconded by Lucas and carried unanimously to approve the consent agenda.

- Minutes of November 13, 2018 regular council meeting;
- Claims (5540- 5555)- \$8,813.57
- Accounts payable - \$98,739.38
- USDA ACH loan withdraw in the amount of \$44,381.49

Administration Department report submitted by Bernadine Reed, City Clerk/Treasurer:

- Regular daily, weekly and monthly work;
- Meeting minutes, agendas, payroll, financial reports, bank reconciliation, customers, correspondence, election and budget work;

Fire Department report submitted by Kyle Riel, Fire Chief.

- Two fire and three EMR calls;
- Request for purchase of air packs and EMR jackets;
- Presented 2018 Firefighters and EMR wages;
- Installation of smoke alarms in ongoing.

Building Department report by Rob Tschida, Building Inspector.

- Nothing to report

City Council:

- Klaskin read a written report;
- Lucas requested nuisance violation ordinance modifications, Lucas will work with Reed to create an ordinance amendment and present at a later date;

Unfinished Business:

- Reed has contacted the City Attorney to create an administrative fee ordinance citation form.

- Discussion of parking violations, compliance research will be completed.

Correspondence:

- Acknowledgement of grant award from MN Department of Public Safety for Fire Department turn out gear dryer in the amount of \$7,645.50, Reed will order the dryer as stated in the application she submitted.

New Business:

- Submittal of Wellhead Protection Plan Amendment, motion by Tollgaard, seconded by Riel and carried unanimously to approve as presented.
- Request for renewal of liquor licenses for Marlee Enterprises, Inc. dba Tower Tap & Restaurant. Completed application and insurance requirements were received. Motion by Tollgaard, seconded by Riel and carried unanimously to renew liquor on-sale, off-sale and Sunday licenses;
- Submittal of 2019 Budgets, motion by Tollgaard, seconded by Lucas and carried unanimously to approve 2019 Budgets:
 - General Fund - \$124,091
 - Fire Department Fund - \$49,000
 - Water Fund - \$83,036
 - Sewer Fund - \$56, 000;
- Motion by Lucas, seconded by Riel to approve tax levy of \$88,210.00 to the General Fund; \$4,610.00 for Street Debt Bond and \$12,038.00 for Water Tower GO Bond 2018. Roll call vote: Lucas – Aye, Riel – Aye, Tollgaard – Aye; Klaskin – Nay.
- Motion by Lucas, seconded by Tollgaard and carried unanimously to approve the purchase of air tanks per Fire Chief’s request;
- Request for quotes for EMR jackets, will be presented at January meeting.

Motion by Riel, seconded by Tollgaard and carried unanimously to adjourn at 8:00 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer