

City of Kettle River

First Responder Job Description

Position: First Responder

Official Title: First Responder

Appointment: Appointed by the City Council upon the recommendation of the Mayor, Fire Chief and First Responder Captain. Salary established by the Council.

Objective: The primary objective of this position is to protect life and property by performing emergency aid.

Scope: Respond to medical emergencies to provide initial medical care before the arrival of a licensed ambulance service.

Relationship: Works under the general supervision of the Captain and/or Assistant Captain. Must be able to work as a team member and individually under stress caused by emergencies, danger, or criticism and must be able to work fast while concentrating very hard.

Typical Duties Performed:

- * Responds to emergency calls.
- * Communicates with the dispatcher providing information to assist in medical response.
- * Operates emergency vehicles using the most expeditious route, depending upon traffic and weather conditions.
- * Performs duties at emergency scene wearing personal protective equipment as directed by First Responder Captain.
- * Participates in continuing education and training programs.
- * Ensures after each call that all supplies and equipment are clean and ready for use.
- * Performs such other duties as directed by the First Responder Captain and/or Assistant Captain.

Knowledge, Skills and Abilities:

- * Considerable ability to give and receive verbal and written directions and instruction.
- * Considerable ability to analyze situations and determine appropriate action.
- * Considerable skills to expertly drive an emergency vehicle under any conditions.

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Knowledge, Skills and Abilities: continued:

- * Considerable ability to respond quickly and appropriately to crisis and emergency situations.
- * Working ability to carry, lift, extricate, climb, hoist and other similar maneuvers in a manner not detrimental to co-workers, victims or self.
- * Working ability to work with or around irritants, fumes, smoke, infectious disease and hazardous chemicals at an accident or fire scene.

Physical Requirements:

Vision: Normal vision needed with or without correction. Requires both near and far acuity.

Hearing: Normal hearing needed. To do this work the first responder must discriminate among similar sounds in environments with a great deal of background noise.

Lifting Needed: The first responder may be required to lift 100 pounds or more.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The first responder works both inside where there may be protection from weather conditions and outside where there may be no effective protection from the weather. The first responder may work in extreme cold where the temperature is sufficiently low to cause marked bodily discomfort and variations in temperature which accompany extreme cold and are sufficiently marked and abrupt to cause a marked bodily reaction. They also may be required to work in extremes of heat where temperatures are sufficiently high to cause marked bodily discomfort and variations in temperature which accompany extreme heat and are sufficiently marked and abrupt to cause marked bodily reaction. The first responder may encounter wet conditions and high humidity where atmospheric conditions have moisture content sufficiently high to cause marked bodily discomfort. The first responder will frequently encounter noise and /or vibration exceeding 80 decibels, constant or intermittent, to cause marked distraction or possible hearing loss. The first responder will also encounter a variety of physical hazards such as proximity to moving mechanical parts, electrical shock, working on high places, exposure to burns and radiant energy, and exposure to explosives toxic chemicals and biological agents.

Education and Experience:

High school diploma or GED equivalent;

Must be at least 18 years of age;

Must possess a valid Minnesota Drivers License;

Must pass background investigation and physical examination;

Must have the ability to respond to the fire hall within twenty minutes;

Must have First Responder Certification and CPR Certification or have the ability to complete and pass the training within six months of hire as a probationary member;