

CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
November 13, 2020, 7:00 p.m.

A regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Friday, November 13, 2020.

Members present:

Mayor David Lucas

Councilors: Tina Tollgaard, Guy Collier, Janice Sherman, and Miya Kohmetscher

Absent: David Isaacson, Utilities Superintendent

Staff Attending: Kathryn Lake, City Administrator/Clerk-Treasurer

Others attending: Rick Lewis-United Country Realty

Mayor Lucas called the meeting to order at 7:05 p.m.

Discussion with Rick Lewis from United Country Realty about the process of listing the properties owned by the City of Kettle River. Rick will work with Councilor Collier and bring more information to the next meeting.

Motion by Councilor Kohmetscher and seconded by Councilor Sherman to have Rick Lewis start the process of listing the properties and bring the information to the December 2020 meeting.

Motion by Councilor Tollgaard seconded by Councilor Kohmetscher and carried unanimously to approve the following consent agenda items:

- Minutes October 13, 2020 regular council meeting
- Claims (6072-6097=\$29,148.23)
- Cash control statement, receipt, and disbursement registers.

Administration Department report submitted by Kathryn Lake, City Administrator/Clerk-Treasurer:

- Reached out to Carlson SV accounting firm for Request for Proposal.
- Regular daily, weekly and monthly work completed.
- Letters sent out for the Kasden properties and Alberg property.
- The old recycle sheds went on-line for bids.
- The COVID related to be sent out after the meeting.
- Received the election results from the county.

Discussion about looking into finding a new city attorney.

Discussion to get a second Request for Proposal for new City Auditor.

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Building:

- Water pumped from water plant during month of August, totaled 210,000 gallons.
- Completed the online Fluoride report.
- Working on monthly waste
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- Discharging secondary pond.
- Talked with Councilor Collier about checking into signage for the Welcome to Kettle River.
- Discharging the Secondary Pond.
- Have a call into.NC3, LLC has to how many gallons of water they used while installing the fiber optic cable.
- Received the last Bacti sample result-no bacteria detected.
- Put a new roof over the electric meter and the collection box at City Hall.
- Put reflectors on the sign poles South of the County Shop.
- Flushed the hydrants.

Fire Department Report submitted by Kyle Riel. Fire Chief

- Zero Fire calls and eight First Responder calls in October. So far this month there have been two fire calls and four first responder call.
- For this year to date there has been 85 total runs, in 2019 there were 65 total runs and in 2018 there were 75 total runs.
- New fire fighter Scott Giannini starts his fire training today.
- Propane burn over at the ball field with Central Lakes College.
- Emergency Apparatus did a breakdown of things that need to be repaired on the rig, which was a small list. Took some things off the list because local mechanics and do those repairs. Asking them for a breakdown for a light bar, switches and wiring on the brush truck.
- Quote from MSA to come and new air pack flow testing, a new mask, and new mask bags.

Motion made by Councilor Tollgaard and seconded by Councilor Kotmetscher and carries unanimously to accept the donation from Jim and Mary Sanders for \$25.00 to the Fire Department.

Motion made by Councilor Kohmetscher and seconded by Councilor Sherman to have the repairs made and was unanimously carried.

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Resolution No. 2020-06

- Resolution Accepting Donation
- Donation from Kalevala Township donated \$2,400.00 for the Fire Department for purchase of medical supplies with COVID-19 funds.

Motion made by Councilor Sherman and seconded by Councilor Kohmetscher and unanimously carries to accept the donation from Kalevala Township to the Fire Department.

Committees

- Planning and Zoning met, not much discussed as there was not a quorum.
- Looking into getting the signs for the Welcome to Kettle River Board.
- Personnel Committee Mayor Lucas and Councilor Collier to meet December 2,2020 to do the 90-day probation evaluation on Kathy Lake.

Letter received from Clasen Stegner & Schiessl CPAs stating due to staffing at their firm they are no longer to complete the city audits effective immediately.

Motion made by Councilor Tollgaard and seconded by Councilor Collier to accept the resignation of the current auditing firm and carried unanimously.

Resolution 2020-05

Resolution Declaring the Results of the November 3, 2020 Election

Mayor.....2 (two-year term)-----David Lucas
City Councilor.....4(four-year term)-----Monique Doward
City Councilor.....4(four-year term)-----Janice Sherman
City Councilor.....2(two-year term)-----Guy Collier

Councilor Kohmetscher moved the adoption of the resolution and Councilor Sherman seconded and carries unanimously.

Discussion on changing the rate of reconnection fee from \$30 to \$100.00. The previous change from \$30.00 to \$50.00 was not published so we cannot charge the \$50.00.

Motion made by Councilor Tollgaard and seconded by Councilor Sherman and unanimously carries to return the \$20.00 overcharge to anyone that had to be reconnected.

The ordinance for water and sewer delinquent is 60 days not 90 days.

Dog license should be good for one year from the day you purchase it.

Discussion on Planning and Zoning to be on the board. Tabled until the next meeting.

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Discussion on changing time and dates for parking restriction tabled until next meeting.

Motion by Councilor Collier seconded by Councilor Tollgaard and carried unanimously to adjourn at 8:48 p.m.

Submitted by,

Kathryn Lake
City Administrator/Clerk/Treasurer