

CITY OF KETTLE RIVER
CITY COUNCIL MINUTES
October 9, 2018

The regular meeting of the Kettle River City Council was held in the meeting room of City Hall, Tuesday, October 9, 2018

Members present: Tina Tollgaard, Kyle Riel, David Lucas and George Klaskin

Absent: Kris Miller

Staff Attending: David Isaacson, Utilities Superintendent and Bernadine Reed, City Administrator/Clerk-Treasurer.

Others attending: John Peura, Todd Lawrence, Kevin Peura, Jeff Dotseth and Lana Dahl and children.

Klaskin called the meeting to order at 7:00 p.m. Klaskin gave a statement about chairing the meeting and expectations of guests.

Lana Dahl's son requested permission to build and install a "little library" in the community. He gave a presentation about what a "little library" is along with pictures. Klaskin moved the request to new business.

Jeff Dotseth introduced himself as a candidate for MN House and will be on the November 6th election ballot.

Klaskin removed meeting minutes approval from the consent agenda. Motion by Lucas, seconded by Riel and carried unanimously to approve the consent agenda.

- Claims (5499-5514)- \$14,208.23;
- Accounts payable - \$20,272.48

Motion by Lucas, seconded by Tollgaard to approve September 11, 2018, meeting minutes and September 26, 2018 special meeting. Roll call vote: Lucas – Aye, Tollgaard – Aye, Riel-Aye, Klaskin – Nay. Motion carried.

Administration Department report submitted by Bernadine Reed, City Clerk/Treasurer:

- Regular daily, weekly and monthly work;
- Meeting minutes, agendas, payroll, financial reports, bank reconciliation, customers, correspondence, election and budget work;
- Klaskin again questioned Reed's timesheet. Reed responded with replies to the questions.

Utilities Department Report by David Isaacson, Utilities Superintendent.

Daily work, including but not limited to readings at water plant, lift station and wastewater ponds, fluoride sample collections, mowing, cleaning and equipment servicing.

- Bacti, fluoride and nitrate samples were collected;

- Completion of monthly fluoride report;
- Monthly wastewater report;
- Weed control at ponds;
- Hydrants will be flushed following the water tower project;
- Water tower project update;
- Ritter & Ritter completed the sewer line cleaning.

Fire Department report submitted by Kyle Riel, Fire Chief.

- Zero fire and three EMR calls;
- October has the opportunity for three local training burns held at Barnum, Cromwell and Mahtowa. North Memorial will offer a landing training at Moose Lake;
- Three EMR's will complete their training at the end of October;
- Mr. Dotseth inquired about recruiting;
- Mr. Lawrence inquired about 1918 fire memorial participation.

Committees:

- Klaskin submitted a request for the personnel committee to investigate an incident involving staff and himself;
- Lucas submitted a task sheet and request for staff to complete it. Motion by Klaskin, seconded by Tollgaard and carried unanimously.

Unfinished Business:

- DNR grant application and denial letter. Klaskin submitted a copy of the application he submitted on behalf of the City and a copy of the denial letter.

Correspondence:

- Acknowledgement of MPCA letter concerning NPDES/SDS permit.

New Business:

- Insurance renewal information was reviewed and discussed. Motion by Tollgaard, seconded by Lucas and carried unanimously to choose the "Does not waive" monetary limits on the liability coverage waiver form. Motion by Klaskin, seconded by Riel and carried unanimously to submit the city renewal with a change of selection replacement coverage for the 2016 Ford F250. Motion by Riel, seconded by Tollgaard and carried to accept the property schedule as submitted. Riel is working on a Fire Department inventory.
- Following discussion, motion by Klaskin, seconded by Tollgaard and carried unanimously to approve the installation of a "little library". Lana

Dahl and her son will work with Dave Isaacson to locate a placement location for the library.

- Discussion of disposal of fire department property. Motion by Klaskin, seconded by Lucas to donate excess fire department property to the Kettle River Volunteer Fire Department Relief Association. Discussion followed of the preference to have a policy in place prior to donating excess property. Roll call vote: Klaskin – Aye; Lucas – Nay, Tollgaard – Nay and Riel – abstaining. Motion failed.
- Klaskin presented information concerning the mud bog area. Klaskin met with Carlton County, Minnesota and Federal agencies. Klaskin presented permit applications, a letter that he completed and requested authorization to send the information to the property owners. Tollgaard requested copies of the information and questioned if Klaskin met with the representatives as a private citizen or as representing the City and if representing the City why the Council wasn't informed prior to scheduling a meeting. Klaskin recognized Kevin Peura, Mr. Peura asked who Mr. Klaskin was representing and how can he arrange a meeting without City Council knowledge or direction. Further discussion was held.
- Kevin Peura asked about City parking regulations.
- Klaskin asked about the next procedure concerning nuisance violations, discussion followed.

Lana Dahl and her children left.

Motion by Tollgaard, seconded by Lucas and carried unanimously to adjourn at 8:30 p.m.

Submitted by,

Bernadine L. Reed
City Administrator/Clerk/Treasurer